

ST. TERESA'S CHURCH

GUIDELINES FOR CATHOLICS INTENDING MARRIAGE

1. Notice should be given at the church office *at least* six months before or *not more than* 12 months before your intended wedding date.
2. You may book your intended wedding date on the phone. You have to come *in person* to the church office for preliminary registration and pay your deposit of HK\$1,500 *within two weeks* after your booking. Your deposit is not refundable on your cancellation. If you want to cancel the booking, please inform us in writing.
3. If you make false declarations about your free status and this is discovered prior to your wedding, then your wedding may not be taken place, and the church shall not bear any responsibility whatsoever, even if in the meantime other preparations have been made for the wedding, including your deposit will not be refunded.
4. The church authorities do not assume any responsibility in case invitation cards have been sent out before the date of marriage has been confirmed.
5. The previous booking of the intended wedding date will be confirmed only after *PRENUPTIAL INQUIRY* has been carried out in the presence of both parties, and all other necessary formalities have been completed.
6. All the necessary formalities including:-
 - a) The PRENUPTIAL INQUIRY should be conducted by your home parish priest;
 - b) Baptismal Certificate (issued within the last six months with a remark for marriage purpose);
 - c) Marriage License issued by the Registrar of Marriages (valid for three months);
 - d) In case one of the parties or both parties were married before other than to the spouse stipulated in (c) above, the following authentic documents should be produced:-
 - i) death certificate of deceased spouse; or
 - ii) rescript of dissolution of marriage from the Catholic Church authorities; or
 - iii) formal notification of declaration of nullity of marriage by the Catholic Church Tribunal.
 - e) Certificate of Completion of a *Premarital Formation Course;
* www.cmac.org.hk or www.family.caritas.org.hk
 - f) Copies of Identity Card or valid traveling document of the two witnesses.
7. When a marriage is to be celebrated outside this Diocese, documents must pass through the Chancery for 'certification'.
8. When both parties come to Hong Kong to marry, they must present to the parish priest the completed Prenuptial Inquiries, made by the parish priest of one of them or of the Catholic party in a mixed marriage, along with all the other documents normally required (*refer to the attached Guideline from the Chancery*).
9. After all the necessary formalities have been completed, you have to submit them *in person* to the parish office *at least 45 days before* your intended wedding date and pay the appropriate fee.
10. Fees to pay:
 - a) Wedding Ceremony HK\$4,000.*- (Duration : one hour)
 - b) Nuptial Mass HK\$5,000.*- (Duration : one and a half hour)

*including decoration, no other adornments is allowed.

11. Telephone No. for booking and enquiry : (852) 2336-2241